Regular Meeting Minutes Monday April 8th, 2024 7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Marshall, Weber, Wagner & Newton present. Moeller was absent. City staff present were City Clerk Rebecca Schau, Police Chief Brad Roberts & Public Works Director Todd Herdrich. Others in attendance – Stacy Weber. Motion by Marshall, second by Newton to approve the agenda: all ayes. Citizen comments – None Motion by Weber, second by Wagner to approve the minutes of the March ‘24 meeting: all ayes. Motion by Newton, second by Marshall to approve the March ’24 financial reports: all ayes. Motion by Weber, second by Wagner to approve the March ‘24 disbursements and April ’24 bills to be allowed: all ayes. Public Hearing - Proposed Budget FY25 – No written or oral comments. Motion by Marshall, second by Wagner to approve Resolution No 2024-04 A Resolution Approving FY25 Budget, RCV all ayes. Motion by Marshall, second by Newton to approve Resolution No 2024-05 A Resolution Amending Resolution No 2023-07 the Transfer of Funds for FY24, RCV all ayes. Public Hearing – Amendment of Current Budget FY24 – No written or oral comments. Motion by Marshall, second by Wagner to approve Resolution No 2024-06 A Resolution Approving the Amendment of FY24 Budget: RCV all ayes. Public Hearing – Amending Code of Ordinance 17.04, changing the time of council meeting from 7:30pm to 6:30pm. No written or oral comments. Motion by Wagner, second by Weber to approve the First Reading of Ordinance No 196, An Ordinance Amending the Code of Ordinances of the City of Donnellson, Iowa, by amending provisions pertaining to time of regular council meetings: RCV all ayes. Motion by Marshall, second by Newton to waive the second and third reading of Ordinance No 196: RCV all ayes. ORDINANCE NO 196 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DONNELLSON, IOWA, BY AMENDING PROVISIONS PERTAINING TO THE TIME OF REGULAR COUNCIL MEETINGS. Be it Enacted by the City Council of the City of Donnellson, Iowa: SECTION 1. SECTION MODIFIED. Section 17.04 of the Code of Ordinances of the City of Donnellson, Iowa, is repealed and the following adopted in lieu thereof: 17.04 COUNCIL MEETINGS. Procedures for giving notice of meetings of the Council and other provisions regarding the conduct of Council meetings are contained in Section 5.06 of this Code of Ordinances. Additional particulars relating to Council meetings are the following: 1. Regular Meetings. The regular meetings of the Council are on the second Monday of each month at 6:30pm., at Council Chambers at City Hall. If such day falls on a legal holiday, the meeting is held the following day at the same time unless a different day or time is determined by the council. 2. Special Meetings. Special Meetings shall be held upon call of the Mayor or upon request of a majority of the members of the council. (Code of Iowa, Sec. 372.13(5)) 3. Quorum. A majority of all Council members is a quorum. (Code of Iowa, Sec. 372.13(1))

4. Rules of Procedure. The Council shall determine its own rules and maintain records of proceedings. (Code of Iowa, Sec. 372.13(5))

5. Compelling Attendance. Any three members of the Council can compel the attendance of the absent members at any regular, adjourned, or duly called meeting, by serving a written notice upon the absent members to attend at once. SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional. SECTION 3. WHEN EFFECTIVE. This ordinance shall take effect after its final passage, approval and publication as provided by law. Set May 13th 2024 6:30pm to open bids on tree/stump removal in city right of way. Police Report – There were 45 calls for service, 19 traffic stops and 6 citations. 38 building checks were done during the day & nighttime hours. Water / Sewer Superintendent Report – Wastewater Inspection Report from the DNR stated all areas were in compliance. One recommendation was to identify and eliminate sources of infiltration and inflow. Clerk Report – Annual Exam Report was reviewed, copy of report can be found on the city’s website or at city hall. Currently transitioning our accounting software into a cloud based program. Property Owner will have the opportunity to sign up to have access to their account online, more info to come. There being no other business to come before the Council, motion by Newton, second by Weber, Mayor Ellingboe declared the meeting adjourned: all ayes. /s/Dave Ellingboe, Mayor Attest: /s/Rebecca Schau, City Clerk **Summary of All Receipts:** General $10,496.53 Capital Equipment Reserve $0 Road Use Tax $5,871.07 Employee Benefit $161.69 Local Option Sales Tax $9,589.10 Debit Service $0 Rathbun $0 ARPA $0 Water $20,449.68 Water Sinking USDA $3,632.00 Sewer $27,327.95 Sewer Sinking $0. **Summary of All Disbursements:** General $26,700.56 Capital Equipment Reserve $0 Road Use Tax $3,515.95 Employee Benefit $2,282.55 Local Option Sales Tax $2,400 Debit Service $0 Capital Project Fund $0 Rathbun -$0 ARPA $0 Water $20,292.26 Water Sinking $1,816.00 Sewer $19,919.41 Sewer Sinking $0.

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| AFLAC | Aflac | 80.76 |
| MASTERCARD | Misc Supplies | 1,780.88 |
| WINDSTREAM | internet city/water | 291.69 |
| ALLIANT ENERGY | electric | 5,168.79 |
| GRRWA | landfill | 953.00 |
| MCFARLAND SUPPLY | Supplies | 245.74 |
| USA BLUE BOOK | supplies | 245.31 |
| FRENCH-RENEKER-ASSOCIATES | Engineer Fees | 2,324.39 |
| MID AMERICAN ENERGY | gas | 175.17 |
| EFTPS | FED/FICA TAXES | 6,482.31 |
| IPERS | IPERS-REGULAR | 3,879.37 |
| TODD HERDRICH | Reimbursement | 123.70 |
| DONNELLSON LUMBER CO | sump pump & supplies | 337.87 |
| DAILY DEMOCRAT | PROCEEDINGS | 533.67 |
| TREASURER, STATE OF IOWA | STATE TAXES | 1,897.67 |
| STOREY KENWORTHY | checks | 445.20 |
| PANTHER UNIFORMS INC | Uniforms | 112.74 |
| HUFFMAN'S FARM AND HOME | supplies | 93.61 |
| AUDITOR OF STATE | Annual Exam Filing Fee | 175.00 |
| MUNICIPAL SUPPLY | Water Supplies | 1,811.00 |
| KELTEK INCORPORATED | Camera/Antenna | 8,561.71 |
| CITY OF WEST POINT | Chiefs Wages Fuel | 3,352.49 |
| AXON ENTERPRISE, INC. | Tasers | 3,715.52 |
| KEMPKERS TRUE VALUE | shipping | 12.45 |
| WEX BANK | Gas | 738.04 |
| VERIZON | Data | 40.01 |
| JM ELECTRIC, INC | Installation of cameras | 1,207.95 |
| SIMMERING-CORY & IOWA COD | Codification | 127.00 |
| USPS | postage | 566.40 |
| MICROBAC LABORATORIES | testing | 17.50 |
| KENT BRISBY | meal reimbursement | 24.67 |
| IOWA DEPARTMENT OF REVENE | Sales & Use Tax | 254.29 |
| IOWA DEPARTMENT OF REVENE | Water Excise Tax | 1,097.53 |
| RATHBUN REGIONAL WATER | Bulk Water | 5,161.60 |
| IOWA ASSOC MUN UTILITIES | Dues | 783.00 |
| KOHLMORGAN HAULING | Trash Service | 5,440.00 |
| LYNCH DALLAS, P.C. | Attorney Fees | 901.97 |
| BAKER & TAYLOR | library book | 16.52 |
| INGRAM | Books | 2,260.61 |
| RSM US LLP | IT | 225.00 |
| ACCESS | printer copies | 45.09 |
| VERTICAL COMMUNICATIONS | Phone - City | 56.22 |
| ION ENVIRONMENTAL SOLUT | Testing | 830.00 |
| TASTE OF HOME | Magazine | 13.91 |
| EXCEL IT SERVICES | Acronis | 47.53 |
| T-MOBILE | cellphone | 120.10 |
| BRIZCO LLC | removal of decals | 200.00 |
| BASEPOINT BUILDING AUTO |  | 412.50 |
| SPORTS ILLUSTRATED | Magazine | 69.55 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 17,164.49 |
|  | CLAIMS TOTAL | 80,621.52 |