

Regular Meeting Minutes
Monday August 10th, 2026
6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Willis Krehbiel, with Council Members, Dahms, Keefe, Marshall & Young present. Wagner was absent. City staff were City Clerk Rebecca Schau, Librarian Sunny Robbins, Public Works Superintendent Todd Herdrich, Police Chief Jamie Carle. Others in attendance were Stephen Pedrick, Miriam Karaff, Brad Roberts, Zach James, Janet Haeffner, Gary Ramatowski and family of Chief Carle.

Motion by Keefe second by Marshall to approve the agenda: all ayes.

Letter e. "Approval of building permit @ 620 N Oak – garage addition" was removed from the consent agenda for individual consideration.

Motion by Keefe, second by Marshall denying building permit @ 620 N Oak St due to distance from property line; all ayes.

Motion by Keefe, second by Dahms to approve the consent agenda: all ayes.

- a. Approval of the minutes of the July 2026 meetings.
- b. Approval of July 2026 financial reports.
- c. Approval of July 2026 disbursements and August 2026 bills to be allowed.
- d. Approval of Class E Retail Alcohol License w/ ownership updates for Casey's
- f. Approval of Peddler Permit for Alex Dunham w/ Ameri Pro Roofing
- g. Approval of Peddler Permit for Logan Ewing w/ Ameri Pro Roofing

Oath of Office was given to Chief Jamie Carle by Mayor Willis Krehbiel

Zach James with SEIRP gave a presentation on Urban Renewal Area & Tax Increment Financing and how that would apply to a new subdivision.

Stephen Pedrick with French Reneker proposed an engineering service agreement to survey and produce drainage outlay maps for city staff to implement. He also presented an engineering service agreement to replace two blocks of water main.

Motion by Marshall, second by Young to table both engineering service agreements presented by Stephen Pedrick until September 14th 2026 meeting; all ayes.

Council reviewed sump pump statuses, letters were sent to those in need of follow up.

Citizen Concern regarding replacement of street sign at Garden & Lynn St. Sign has been replaced.

Citizen Concern regarding status of action the city is taking regarding backups from 2025.

Motion by Keefe, second by Marshall to approve the installation of memorial sign at Westview Park; all ayes.

Mayor opened public hearing to amend Code of Ordinances, no written or oral comments made. Motion by Keefe, second by Marshall to close the public hearing; all ayes.

Motion by Keefe, second by Dahms to approve the first reading of an ordinance amending the code of ordinances of the City of Donnellson, Iowa, by amending provisions pertaining to water services; RCV all ayes.

Motion by Keefe, second by Young to approve the first reading of an ordinance amending the code of ordinances of the City of Donnellson, Iowa, by amending provisions pertaining to sewer services; RCV all ayes.

Motion by Marshall, second by Young to approve the first reading of an ordinance amending the code of ordinances of the City of Donnellson, Iowa, by amending provisions pertaining to solid waste services; RCV all ayes.

Motion by Young, second by Marshall to approve the accountant report on FY26 annual exam; all ayes.

Motion by Keefe, second by Marshall to approve Resolution No 2026-09 A Resolution Approving a 28E Agreement with Donnellson Fire; RCV all ayes.

Librarian Sunny Robbins presented her FY2026 report to the council.

Motion by Dahms, second by Marshall to deny reimbursing Kohlmorgan for recycling totes not accounted for, as it was not listed in contract that the city was responsible for them; Dahms, Keefe & Marshall Aye, Young Nay.

Public Records Request form to be reviewed by committee.

Chief Carle will review request for No Parking Zone on Main St.

Police Report – Chief presented council with the past three months of calls for service.

Water/Sewer Superintendent Report – working on getting the concrete work on Ash St & S Main St scheduled. Concrete blocks in ROW need moved, clerk to mail letter to property owner.

Motion by Marshall, second by Keefe to advertise the full-time maintenance position with a deadline for applications being two weeks from publication; all ayes.

City Clerk Report – nuisance property updates given. Learning new accounting software, working well.

There being no other business to come before the Council, motion by Dahms, second by Marshall, Mayor Pro Tem declared the meeting adjourned: all ayes.

_____, Willis Krehbiel, Mayor

Attest: _____, Rebecca Schau, City Clerk

Summary of All Receipts: General \$12,630.30 Capital Equipment Reserve \$0 Road Use Tax \$10,432.18 Employee Benefit \$129.63 Local Option Sales Tax \$11,931.53 Debit Service \$99.66 Rathbun \$0 ARPA \$0 Water \$20,582.43 Water Sinking USDA \$0 Sewer \$26,446.79 Sewer Sinking \$0. **Summary of All Disbursements:** General \$44,806.09 Capital Equipment Reserve \$0 Road Use Tax \$7,702.18 Employee Benefit \$2,855.83 Local Option Sales Tax \$0 Debit Service \$0 Capital Project Fund \$0 Rathbun \$0 ARPA \$0 Water \$23,857.25 Water Sinking \$1,816 Sewer \$21,412.60 Sewer Sinking \$0.

A NEXT DEGREE COMMUNICATIONS	\$330.00	LIBRARY NEW PHONE SYSTEM
ACCESS	\$505.34	PRINTER CONTRACT/COPIES
AFLAC	\$206.36	AFLAC
ALLIANT ENERGY	\$6,638.20	ELECTRIC
BANYON DATA SYSTEMS	\$13,177.00	ACCOUNTING SOFTWARE
BRAD ROBERTS	\$50.00	BUILDING INSPECTION 407 DEWEY
BTNCO, LLC DBA EXCITE CONSULTI	\$736.82	IT SUPPORT / TRAVEL
CULLEN PEST CONTROL	\$170.00	PEST CONTROL CITY HALL
DONNELLSON LUMBER COMPANY	\$96.65	MARKING PAINT / ROOF CEMENT
DONNELLSON TIRE & SERVICE	\$80.00	SERVICE JOB 3/4 TON CHEVY
EFTPS	\$5,607.60	PAYROLL TAXES
ENTENMANN-ROVIN CO	\$152.44	CHIEF BADGE
EXCEL IT SERVICES	\$90.00	CLOUD SERVICES
FRIENDS OF THE LEE CO FAIR INC	\$5,000.00	GREEN ACRES POOL HOUSE PROJECT
GREAT RIVER REGIONAL WASTE	\$953.00	LANDFILL
GREEN ACRES POOL	\$1,000.00	POOL SUPPORT
HUFFMANS FARM & HOME	\$48.36	SHOVEL/BATTERIES/HOSE SEAL
INGRAM	\$28.58	BOOKS
IOWA DEPARTMENT OF REVENUE	\$1,262.86	WATER EXCISE TAX
IOWA DEPARTMENT OF REVENUE	\$248.22	SEWER SALES TAX
IOWA DNR	\$210.00	WASTEWATER PERMIT
IOWA ONE CALL	\$28.80	ONE CALLS
IPERS	\$5,904.00	IPERS
JM ELECTRIC, INC	\$3,020.50	INSTALL OCCUPANCY SENSORS / LIGHTBULBS
KEMPKERS TRUE VALUE HARDWARE	\$31.05	SHIPPING
LL PELLING CO	\$79,799.64	SEALCOATING
LYNCH DALLAS LEGAL	\$1,487.00	LEGAL DESC WESTVIEW PARK & 1201 N MAIN
MASTERCARD	\$344.87	MISC EXPENSES
MICROBAC LABORATORIES, INC.	\$177.00	TESTING
MIDAMERICAN ENERGY	\$80.39	GAS
OFFICE OF AUDITOR OF STATE	\$175.00	FILING FEE
OVERDRIVE	\$556.65	E BOOK CONTENT FEE
PAYROLL	\$20,113.05	PAYROLL

PLAYAWAY PRODUCTS	\$956.50	WONDERBOOKS
RATHBUN REGIONAL WATER ASSOC	\$6,038.40	BULK WATER
REBECCA SCHAU	\$71.49	REIMBURSE MILEAGE
RITEWAY BUSINESS FORMS	\$365.96	LASER UTILITY BILLS
SHIELD TECHNOLOGY CORPORATION	\$1,071.88	POLICE SOFTWARE RENEWAL
TED M WIEGAND, CPA	\$7,492.99	FY26 EXAM
TMOBILE	\$176.57	CHIEFS CELLPHONE
TODD HERDRICH	\$50.00	CELLPHONE REIMBURSEMENT
TOTAL PRINT	\$124.16	PRINTER CONTRACT
UNITI SOLUTIONS SERVICES	\$333.86	INTERNET
USA BLUE BOOK	\$359.95	PVC SUCTION HOSE
USDA RURAL DEVELOPMENT	\$1,816.00	LOAN PAYMENT
USPS	\$246.00	STAMPS
USPS	\$245.70	WATER BILL POSTAGE
VERIZON	\$80.02	DATA PLAN - TOUGHBOOK
VERTICAL COMMUNICATIONS, INC	\$124.13	PHONE
WELLMARK	\$1,513.64	Health Insurance
WEMIGA WASTE INC	\$6,004.00	GARBAGE COLLECTIONS
WEX BANK	\$787.61	FUEL

TOTALS

\$176,168.24