Regular Meeting

Monday August 14th, 2023

7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Marshall, Newton, Weber & Estrada present.

Motion by Moeller, second by Marshall to approve the agenda: all ayes.

Citizen comments – Citizens commented on sewer backup along Maple St.

Motion by Estrada, second by Moeller to approve the minutes of the July ‘23 meetings: all ayes.

Motion by Moeller, second by Estrada to approve the July ’23 financial reports: all ayes.

Motion by Newton, second by Weber to approve the July ‘23 disbursements and August ’23 bills to be allowed: all ayes.

Motion by Estrada, second by Weber to approve Class E Retail Liquor License for Casey’s, all ayes.

Motion by Newton, second by Marshall to approve building permit for carport @ 612 University St: all ayes.

Librarian Sunny Robbins presented the Libraries Annual Report.

Motion by Newton, second by Moeller to approve Resolution No 2023-14 A Resolution Adopting a Public Records Policy for the City of Donnellson: RCV all ayes.

Motion by Moeller, second by Weber to approve Resolution No 2023-15 A Resolution Approving the Annual Street Financial Report for FY23: RCV all ayes.

Motion by Moeller, second by Newton to approve Resolution No 2023-16 A Resolution Amending Resolution 2023-11 by increasing the hourly rate of pay for part time maintenance position to $17 hour: RCV all ayes.

City Elections will be held November 7th 2023 – the city is accepting affidavit of candidacy forms until Sept 21st 2023. Two city council positions are up for reelection.

Police Report – There were 42 calls for service, 3 traffic stops. 31 building checks were done during the day & night time hours.

There being no other business to come before the Council, motion by Newton, second by Moeller, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $19,348.06 Capital Equipment Reserve $0 Road Use Tax $9,946.06 Employee Benefit $357.90 Local Option Sales Tax $8,037.41 Debit Service $0 Rathbun $0 ARPA $0 Water $22,856.70 Water Sinking USDA $1,816.00 Sewer $28,405.34 Sewer Sinking $0. **Summary of All Disbursements:** General $66,758.10 Capital Equipment Reserve $0 Road Use Tax $3,431.06 Employee Benefit $1,650.24 Local Option Sales Tax $0 Debit Service $0 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $17,696.18 Water Sinking $1,816.00 Sewer $11,620.15 Sewer Sinking $0.

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| DONNELLSON TIRE & SERVICE | Backhoe Tire | 70.00 |
| AFLAC | Insurance | 80.76 |
| MASTERCARD | Misc Supplies | 2,463.27 |
| WINDSTREAM | Phone/Internet | 350.54 |
| ALLIANT ENERGY | Electric | 5,912.86 |
| GRRWA | Waste Service | 953.00 |
| MCFARLAND SUPPLY | Supplies | 129.97 |
| MID AMERICAN ENERGY | Gas | 62.34 |
| EFTPS | FED/FICA TAXES | 4,310.28 |
| IPERS | IPERS-REGULAR | 2,766.32 |
| TODD HERDRICH | Reimbursement Cell Phone | 50.00 |
| REBECCA SCHAU | Reimbursement Postage | 11.40 |
| GREEN ACRES CLUB | Pool Support | 1,000.00 |
| DONNELLSON LUMBER CO | Underlayment | 187.76 |
| DAILY DEMOCRAT | PROCEEDINGS | 257.43 |
| ECONO SIGNS | Street Signs | 2,053.22 |
| HUFFMAN'S FARM AND HOME | Materials | 85.24 |
| JIM BAIER, INC. | Battery | 7.98 |
| IOWA DNR | Wastewater Permit Fee | 210.00 |
| MUNICIPAL SUPPLY | Supplies | 618.52 |
| L.L. PELLING CO. | Sealcoating | 74,874.20 |
| SEIRPC | Per Capita Dues | 1,022.00 |
| MUNICIPAL PIPE TOOL CO. | Jet/Vac Cleaning | 2,697.38 |
| CULLEN CONSTRUCTION CO | Sewer Repairs | 5,124.69 |
| T.H.E. COMPANY | Mower Supplies | 40.94 |
| MARC | Degreaser | 4,988.50 |
| CITY OF WEST POINT | Chief Wages/Fuel | 3,313.62 |
| KEMPKERS TRUE VALUE | Misc UPS | 25.55 |
| WEX BANK | Fuel | 641.91 |
| HEMPEN INDUSTRIAL SERV | Emerg Service Unplug | 1,050.00 |
| QC ANALYTICAL SERVICES | Wastewater Conference | 150.00 |
| VERIZON | Toughbook | 40.01 |
| BARKER COMMUNICATIONS | Security Services | 900.00 |
| BRYOR MCMILLEN | Reimbursement - Postage | 29.90 |
| DAWN SCHAU | Cleaning | 540.00 |
| USPS | Water Bill Postage | 182.40 |
| MICROBAC LABORATORIES | Testing | 150.75 |
| IOWA ONE CALL |  | 27.00 |
| FOUR SEASONS | Sewer Jetting | 3,250.00 |
| IOWA DEPARTMENT OF REVENE | Sales and Use Return | 279.24 |
| IOWA DEPARTMENT OF REVENE | Water Service Excise Return | 1,385.70 |
| RATHBUN REGIONAL WATER | Water | 6,192.00 |
| USDA RURAL DEVELOPMENT | Loan Payment | 1,816.00 |
| KOHLMORGAN HAULING | Garbage Pickup | 5,440.00 |
| LYNCH DALLAS, P.C. | Attorney Fee | 438.50 |
| IOWA HISTORY JOURNAL | Magazine Renewal | 35.95 |
| BAKER & TAYLOR | Book | 18.24 |
| INGRAM | Books | 889.08 |
| DEMCO | Library Supplies | 769.93 |
| RSM US LLP | Subscription | 48.00 |
| ACCESS | Printer contract | 508.02 |
| VERTICAL COMMUNICATIONS | Phone | 55.15 |
| DONNELLSON VISION | Oktoberfest | 500.00 |
| ION ENVIRONMENTAL SOLUT | Testing | 409.00 |
| FAMILY HANDYMAN | Magazine Renewal | 26.75 |
| EXCEL IT SERVICES | IT Services | 112.93 |
| FRIENDS OF LIBRARY | Reimburse for cabinets | 5,325.00 |
| BLESSING HEALTH KEOKUK | New Employee Screening | 165.00 |
| JUNIOR LIBRARY GUILD | Book | 276.08 |
| DODD PRINTING & STATIONER | Printing | 39.92 |
| FRAME AND ART | Frames | 150.00 |
| CODY'S TREE SERVICE | Removal, grinding, cleanup | 9,675.00 |
| LARRY STRAYER | Refund Deposit | 125.00 |
| SOUTHEAST IOWA SEWER SERV |  | 214.00 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 14,562.29 |
|  | CLAIMS TOTAL | 170,086.52 |