Regular Meeting

Monday August 8th, 2022

7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Pro Tem Moeller, with Council Members Weber, Newton, Marshall & Estrada present. Mayor Ellingboe was absent.

Motion by Newton, second by Weber to approve the agenda: all ayes.

Citizen comments – None.

Motion by Weber, second by Marshall to approve the minutes of the July ‘22 meetings: all ayes.

Motion by Estrada, second by Newton to approve the July ’22 financial reports: all ayes.

Motion by Newton, second by Weber to approve the July ‘22 disbursements and August ’22 bills to be allowed: all ayes.

Motion by Weber, second by Estrada to approve Class E Liquor License with Sunday Sales for Caseys General Store: all ayes.

James Lewiston addressed the council and offered to volunteer at the Railroad Depot in Donnellson, the council agreed for him to do so.

Citizen Concern – plugged culvert at N Oak & Chestnut. Council advised street superintendent to repair/replace culvert.

Sunny Robbins, librarian reviewed the Annual Report for the Donnellson Public Library. Copy of the report is available on the cities website.

Motion by Estrada, seconded by Weber to approve Kylie Weinberg and Nadine Allen be appointed to the Donnellson Public Library Board: all ayes.

Motion by Marshall, second by Newton to approve Resolution No 2022-14 A Resolution approving the Annual Street Finance Report: RCV all ayes.

Motion by Newton, second by Estrada to approve Resolution No 2022-15 A Resolution authorizing the filing of an application for the Iowa DNR REAP program for construction of the Westview Park trail phase 1: RCV all ayes.

Set September 12th 2022 at 7:30pm at the City Office Building to open bids for tree removal in the City of Donnellson.

Police Report – There were 54 calls for service, 12 traffic stops, 3 citations and 1 arrest on a DPD warrant.

Clerk Report - The City of Donnellson has created a new website which allows residents to sign up for notifications, go to donnellsoniowa.org and click on subscribe to receive the latest news. You will also find our monthly newsletter on the website. The city was awarded a $5,000 grant from the Lee County Charitable Fund towards the construction of the Westview Trail project phase 1. A survey was mailed to all residents in Donnellson regarding the 2040 Comprehensive Plan, please complete by August 25th. Donnellson Vision will be hosting Octoberfest October 8th, replacing the Fall Festival normally held in September, more info to come.

There being no other business to come before the Council, motion by Marshall, second by Estrada, Mayor Pro Tem Moeller declared the meeting adjourned: all ayes.

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Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $23,315.48 Capital Equipment Reserve $0 Road Use Tax $9,364.77 Employee Benefit $370.53 Local Option Sales Tax $9,613.02 Debit Service $0 Rathbun $0 ARPA $0 Water $23,643.64 Water Sinking USDA $1,816.00 Sewer $28,155.23 Sewer Sinking $0. **Summary of All Disbursements:** General $33,616.59 Capital Equipment Reserve $0 Road Use Tax $1,777.54 Employee Benefit $1,601.31 Local Option Sales Tax $2,496.00 Debit Service $0 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $17,173.57 Water Sinking $1,816.00 Sewer $9,566.59 Sewer Sinking $0.

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| U S CELLULAR | Phone | 103.81 |
| AFLAC | Insurance | 80.76 |
| MASTERCARD | replace cancelled check | 1,840.74 |
| WINDSTREAM | City, Library, Water | 780.12 |
| ALLIANT ENERGY | Electric | 6,036.78 |
| GRRWA | Intergrated Waste Service | 1,331.00 |
| MCFARLAND SUPPLY | Supplies | 227.57 |
| MID AMERICAN ENERGY | Gas | 72.57 |
| KIRCHNER TRUCKING | Hauling Rock | 960.00 |
| EFTPS | FED/FICA TAXES | 4,110.53 |
| IPERS | IPERS-REGULAR | 2,533.36 |
| TODD HERDRICH | Cell Phone | 50.00 |
| GREEN ACRES CLUB | Pool Support | 1,000.00 |
| DONNELLSON LUMBER CO | screws and nails | 15.50 |
| DAILY DEMOCRAT | PROCEEDINGS | 187.92 |
| MT. HAMILL ELEVATOR | Roundup Bulk | 200.00 |
| HUFFMAN'S FARM AND HOME | UPS, supplies | 126.82 |
| IOWA DNR | NPDES Permit | 210.00 |
| BLOMME TRUCKING | Black dirt | 225.00 |
| MUNICIPAL SUPPLY | Port, Clamp | 591.45 |
| SEIRPC | Comprehensive plan, dues | 4,998.00 |
| MUNICIPAL PIPE TOOL CO. | Heavy cleaning, sanitary | 5,931.16 |
| MARC | nuke lift degreaser | 4,727.94 |
| CITY OF WEST POINT | Chief's Wages, Fuel | 3,355.34 |
| WEX BANK | fuel for cars | 1,111.34 |
| QC ANALYTICAL SERVICES | Waste Water Conference | 150.00 |
| VERIZON | Data | 40.01 |
| JM ELECTRIC, INC | AC unit in garage | 648.35 |
| SIMMERING-CORY & IOWA COD | Codification supplement | 110.00 |
| CORDRAY HEATING & COOLING | Mini split  | 3,865.00 |
| USPS | Water Bills, Survey Mailing, Stamps | 540.80 |
| KEYSTONE LABORATORIES | Testing | 138.75 |
| IOWA ONE CALL | On calls | 27.90 |
| IOWA DEPARTMENT OF REVENE | Water Excise Tax, Sales Tax | 1,531.90 |
| OVERLAND CONTRACTORS, INC | Waterline Bore | 567.00 |
| LITHO SPECIALISTS | Laser Bills | 448.00 |
| RATHBUN REGIONAL WATER | Payment to Rathbun | 6,315.00 |
| USDA RURAL DEVELOPMENT | Loan Payment | 1,816.00 |
| KOHLMORGAN HAULING | Trash pickup | 4,335.00 |
| FEHSEKE & GRAY | Legal Services | 245.00 |
| BAKER & TAYLOR | Books | 32.48 |
| CAPITAL ONE | Misc supplies | 237.36 |
| INGRAM | Books | 545.55 |
| DEMCO | Supplies | 235.90 |
| RSM US LLP | IT Services | 519.00 |
| ACCESS | Printer, toner & contract | 2,453.19 |
| VERTICAL COMMUNICATIONS | Fax phone usage | 59.27 |
| POETS & WRITERS | Magazine | 29.95 |
| DONNELLSON VISION | Support of October Fest | 500.00 |
| ION ENVIRONMENTAL SOLUT | Testing | 385.00 |
| OUTLAW TEES INC | T-Shirts | 114.90 |
| FAMILY HANDYMAN | Magazine | 24.61 |
| GOOD HOUSEKEEPING | Magazine | 22.99 |
| HIGH TIDE TECHNOLOGIES | Annual Comm Renewal | 360.00 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 24,304.70 |
|   | CLAIMS TOTAL | 91,411.32 |