Regular Meeting

Monday August 2nd, 2021

7:00PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor D. Ellingboe, with Council Members Estrada, Weber, Marshall, Moeller & Schneider present.

Motion by Schneider, second by Moeller to approve the agenda: all ayes.

Citizen comments – None

Motion by Estrada, second by Schneider to approve the minutes of the July ‘21 meetings: all ayes.

Motion by Weber, second by Estrada to approve the July ’21 financial reports: all ayes.

Motion by Estrada, second by Marshall to approve the July ‘21 disbursements and August ’21 bills to be allowed: all ayes.

Motion by Estrada, second by Moeller to approve the 5 day Liquor License for Lee County Fair: all ayes.

Stephen Pedrick with French Reneker Associates discussed his proposal regarding the Trail Project at Westview Park and what grant funding is available.

Motion by Weber, seconded by Estrada to switch IT service to RSM: all ayes.

Discussion was held regarding personnel policies, special meeting was set for Tuesday August 10th @ 6pm to discuss further.

Librarian, Brenda Knox presented the Annual Reports of the Donnellson Public Library.

Motion by Moeller, second by Estrada approving the pay of sick benefits to assistant librarian: all ayes.

Motion by Moeller, second by Schneider approving the Friends of the Library to host a city wide yard sale / book sale September 18th: all ayes. Food trucks will be available in city parking lot next to Pilot Grove Savings Bank.

Motion by Weber, second by Schneider to deny Resolution No 2021-17 Adding Stop Signs: RCV all ayes.

Motion by Moeller, second by Marshall to accept resignation from Jane Krebill, parttime clerk effective 7/19/2021: all ayes.

Motion by Estrada, second by Weber to accept resignation from Mason Schau, parttime maintenance effective 7/23/2021: all ayes. Clerk directed to advertise for replacement.

Motion by Schneider, second by Marshall directing Maintenance Supervisor that homeowner would be responsible for cost incurred extending water main to 125 Garden St: all ayes.

Review of DNR Wastewater Inspection Report. Herdrich to get grade 2 certification.

City Elections will be held November 2nd 2021. Nomination Petition shall be turned into the city clerk no later than 5pm on Thursday August 26th 2021.

Police Report - There were 69 calls for service in July, 5 traffic stops and 34 building checks.

Public Works Report – Next month set dates for flushing mains. Sealcoating of streets will start August 4th and last approx. 5-10 days. The new tiller was received so projects can start to be scheduled.

Clerk Report – Next city council meeting will be held Tuesday September 7th 7pm due to Monday being a holiday. Pickleball equipment was delivered, residents will need to come to city hall during business hours to check out paddles/balls, lines will be painted in the future. The state has asked that all employees fill out the current 2021 W4 form, clerk will give forms to department heads to have filled out & returned.

There being no other business to come before the Council, Mayor Ellingboe declared the meeting adjourned.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

Summary of All Receipts: General $10,953.52 Capital Equipment Reserve $0 Road Use Tax $14,266.25 Employee Benefit $308.14 Local Option Sales Tax $8594.67 Debit Service $0 Rathbun $0 Water $22,189.99 Water Sinking USDA $1,816.00 Sewer $25,550.55 Sewer Sinking $0.

Summary of All Disbursements: General $34,231.01 Capital Equipment Reserve -$0 Road Use Tax $3,420.26 Employee Benefit $1,781.32 Local Option Sales Tax $1,939.00 Debit Service $0 Capital Project Fund $0 Rathbun $0 Water $12,922.28 Water Sinking $1816.00 Sewer $7,746.94 Sewer Sinking $0

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| U S CELLULAR | Cellphones | 184.10 |
| AFLAC | Aflac | 161.52 |
| MASTERCARD | Supplies | 381.85 |
| WINDSTREAM | Phone/Internet | 625.39 |
| ALLIANT ENERGY | Electric | 5,531.18 |
| GRRWA | Landfill | 378.00 |
| MID AMERICAN ENERGY | Gas | 69.92 |
| EFTPS | FED/FICA TAXES | 3,930.28 |
| IPERS | IPERS-REGULAR | 2,292.18 |
| TODD HERDRICH | Cellphone | 50.00 |
| GREEN ACRES CLUB | Support of Pool | 1,000.00 |
| DONNELLSON LUMBER CO | Supplies | 7.94 |
| ARMSTRONG TRACTOR LLC | Tiller/Replace Clutch Mower | 1,676.14 |
| J & S ELECTRONIC BUSINESS | IT | 487.78 |
| PANTHER UNIFORMS INC | Uniforms | 243.70 |
| MT. HAMILL ELEVATOR | Round Up | 80.18 |
| HUFFMAN'S FARM AND HOME | Postage/Supplies | 100.02 |
| CESSFORD CONSTRUCTION CO | Rock | 494.14 |
| IOWA DNR | Annual Water Supply Fee | 103.93 |
| FALL FESTIVAL COMMITTEE | Pancake Breakfast | 500.00 |
| PAUL'S PLUMBING | Water Heater - Library | 1,007.60 |
| SEIRPC | Per Capita Dues FY22 | 980.00 |
| CITY OF WEST POINT | Chiefs Wages/Fuel | 3,178.54 |
| BRAD ROBERTS | Reimburse car washes | 60.00 |
| WEX BANK | Fuel | 597.22 |
| QC ANALYTICAL SERVICES | Training/Testing | 173.00 |
| PETTY CASH |  | 37.07 |
| INDUSTRIAL GUTTERS | Gutters | 495.00 |
| USPS | Water Bills Postage | 136.50 |
| KEYSTONE LABORATORIES | Testing | 122.50 |
| IOWA ONE CALL | One Calls | 24.30 |
| RATHBUN REGIONAL WATER | Bulk Water | 5,433.00 |
| USDA RURAL DEVELOPMENT | Loan Payment | 1,816.00 |
| KOHLMORGAN HAULING | Monthly Garbage | 4,335.00 |
| LYNCH DALLAS, P.C. | Lawyer Fees | 1,263.00 |
| RANGER RICK | Magazine - Library | 33.95 |
| IOWA HISTORY JOURNAL | Magazine - Library | 35.95 |
| MOTHER EARTH NEWS | Magazine Renewal | 27.00 |
| GOOD OLD DAYS | Magazine Renewal | 21.97 |
| BAKER & TAYLOR | Library Book | 15.68 |
| CAPITAL ONE | DVDs, PR, Office Supplies | 209.03 |
| BRENDA KNOX | Reimburse for masks/book | 45.99 |
| DIANE KRUSE | reimburse for geneology supply | 40.79 |
| INGRAM | Books | 2,143.44 |
| COURTS FORE SPORTS | Pickleball | 675.00 |
| AERIAL ADVANTAGE PROPERTY | Inspection | 500.00 |
| FRANK MILLARD & CO | Replace Doors | 11,920.00 |
| IAWEA REGION 6 | Training | 180.00 |
| A NEXT DEGREE COMM CO | Equipment/Phone | 4,545.50 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 14,294.96 |
|  | CLAIMS TOTAL | 72,646.24 |