Regular Meeting

Monday February 7th, 2022

7:00PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor D. Ellingboe, with Council Members Weber, Marshall, Moeller, Newton & Estrada present.

Motion by Estrada, second by Moeller to approve the agenda: all ayes.

Citizen comments - None

Motion by Newton, second by Marshall to approve the minutes of the January ‘22 meeting: all ayes.

Motion by Weber, second by Moeller to approve the January ’22 financial reports: all ayes.

Motion by Newton, second by Estrada to approve the January ‘22 disbursements and February ’22 bills to be allowed: all ayes.

Motion by Newton, second by Marshall to approve Tax Abatement Application for 719 Dewey for new detached garage: all ayes.

Motion by Weber, second by Estrada to approve sidewalk grant for 719 Dewey to replace sidewalks: all ayes.

Motion by Newton, second by Estrada to approve Class C Liquor License for Green Acres Club: all ayes.

Motion by Estrada, second by Weber to approve the Class B Beer Permit for Lee County Fair: all ayes.

Motion by Newton, second by Estrada to approve committee appointments for 2022: all ayes.

Mayor ProTem – Moeller, Parks & Buildings – Estrada & Marshall, Streets & Sidewalks – Newton & Estrada, Water & Sewer – Marshall & Weber, Insurance & Salaries – Weber & Moeller, Public Safety – Newton & Estrada, Library – Moeller & Weber.

Motion by Moeller, second by Weber to approve payment arrangements for 605 University of $50 a month on past due balance due to water leak: all ayes.

Public Hearing to Amend Current Budget – no written or oral comments.

Motion by Newton, second by Moeller to approve Resolution No 2022-02 Amendment of Current Budget #1: RCV all ayes.

Public Hearing for Proposed Property Tax Levy – no written or oral comments.

Motion by Moeller, second by Newton to approve Resolution No 2022-03 Proposed Property Tax Levy of 10.44 ($262,602): RCV all ayes.

Motion by Newton, second by Weber to set public hearing for FY2023 Budget for March 7th, 2022 @ 7pm: all ayes.

Motion by Weber, second by Moeller, to approve Resolution No 2022-04 Authorizing Deputy Clerk, Amber Roberts on banking accounts at Pilot Grove Savings Bank: RCV all ayes.

Motion by Newton, second by Weber to make a $200 donation to Paws Animal Shelter for assistance with animals running at large: all ayes.

Motion by Moeller, second by Weber to accept the resignation of Brenda Knox, library director effective March 15th 2022: all ayes.

Motion by Moeller, second by Newton to approve the revised Vulnerability Assessment & Emergency Response Plan for Water System: all ayes.

Police Report - There were 26 calls for service in January, 7 traffic stops and 27 building checks.

Clerk Report – effective July 1st GRRWA will implement a rate increase of $6,900 for the next fiscal year. Council to discuss how to cover the rate increase in the budget. The City of Donnellson is creating a new website which will allow residents to sign up for notifications. Donnellson Vision is creating a community club for community members to engage with each other to plan & host community events. More info to come.

There being no other business to come before the Council, motion by Marshall, second by Moeller, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $10,792.61 Capital Equipment Reserve $0 Road Use Tax $10,031.06 Employee Benefit $312.83 Local Option Sales Tax $9,618.85 Debit Service $0 Rathbun $0 ARPA $0 Water $20,954.44 Water Sinking USDA $1,816.00 Sewer $27,011.00 Sewer Sinking $0.**Summary of All Disbursements:** General $24,751.99 Capital Equipment Reserve $0 Road Use Tax -$2,858.19 Employee Benefit $1,405.97 Local Option Sales Tax $504.00 Debit Service $0 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $22,964.45 Water Sinking $1,816.00 Sewer $6,217.00 Sewer Sinking $0

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| DONNELLSON TIRE & SERVICE | tire repair | 25.00 |
| U S CELLULAR | Phone | 100.56 |
| AFLAC | Aflac | 80.76 |
| MASTERCARD | MISC | 1,414.52 |
| WINDSTREAM | internet/phone | 383.89 |
| ALLIANT ENERGY | Electric | 5,865.87 |
| GRRWA | sanitation | 378.00 |
| MCFARLAND SUPPLY | Supplies | 358.01 |
| CITY OF FT MADISON | Lab Billing | 340.00 |
| MID AMERICAN ENERGY | Gas | 747.73 |
| EFTPS | FED/FICA TAXES | 3,800.72 |
| IPERS | IPERS-REGULAR | 2,324.70 |
| TODD HERDRICH | Reimbursement | 50.00 |
| DAILY DEMOCRAT | PROCEEDINGS | 515.24 |
| J & S ELECTRONIC BUSINESS | Contract | 830.48 |
| HUFFMAN'S FARM AND HOME | Supplies/Postage | 404.89 |
| SEIRPC | Comp Plan | 4,000.00 |
| EVERLASTING CIRCLE OF KD | Egg Hunt | 100.00 |
| POSTMASTER | Box Service | 92.00 |
| CITY OF WEST POINT | Wages | 3,095.00 |
| LEE CO AUDITOR | Election | 458.21 |
| WEX BANK | Fuel | 819.31 |
| QC ANALYTICAL SERVICES | Testing | 25.00 |
| VERIZON | Data | 120.03 |
| BAKER CONCRETE | Concrete | 4,092.00 |
| USPS | Water bills | 148.00 |
| KEYSTONE LABORATORIES | Testing | 13.75 |
| IOWA ONE CALL | One Calls | 21.60 |
| IOWA DEPT OF REVENUE | Sales Tax | 836.59 |
| IOWA DEPT OF REVENUE | Wet | 3,333.34 |
| RATHBUN REGIONAL WATER | Bulk Water | 5,718.00 |
| USDA RURAL DEVELOPMENT | Rathbun Loan | 1,816.00 |
| LYNCH DALLAS, P.C. | Lawyer | 992.69 |
| ABC FIRE EXTINGUISHER | Annual Check | 46.65 |
| MEYERS DRIVEWAY & SEPTIC | Sewer | 400.00 |
| INGRAM | Library | 921.73 |
| A NEXT DEGREE COMM CO | Phone | 65.91 |
| QUILL | Local & Fam History | 45.63 |
| RSM US LLP | IT Service | 2,971.00 |
| POPULAR WOODWORKING | Magazine | 24.95 |
| COUNTRY MAGAZINE | Magazine | 20.00 |
| ALLIANT ENERGY | Street Lights | 1,397.78 |
| IPERS | Interest wage adjust | 10.19 |
| MARC | Degreaser | 4,481.00 |
| CITY OF WEST POINT | Chiefs Fuel | 12.00 |
| RSM US LLP | Network Support | 60.00 |
| IMMENSE IMPACT LLC | Website | 914.95 |
| PAYROLL CHECKS | TOTAL PAYROLL | 19,827.49 |
|  | CLAIMS TOTAL | 74,501.17 |