New Council Member Erin Wagner was sworn in prior to the meeting.

Regular Meeting Minutes

Monday January 8th, 2024

7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Marshall & Wagner present. Weber & Newton were absent.

Motion by Moeller, second by Wagner to approve the agenda: all ayes.

Citizen comments – None

Motion by Marshall, second by Moeller to approve the minutes of the December ‘23 meeting: all ayes.

Motion by Moeller, second by Marshall to approve the December ’23 financial reports: all ayes.

Motion by Marshall, second by Moeller to approve the December ‘23 disbursements and January ’24 bills to be allowed: all ayes.

Motion by Moeller, seconded by Wagner to approve Resolution No 2024-01 Naming Pilot Grove Savings Bank as the bank depository for the City of Donnellson, RCV all ayes.

Appointments by Mayor – Mayor Pro Tem – Moeller, Parks & Buildings – Wagner & Weber, Streets & Sidewalks – Newton & Wagner, Water & Sewer – Moeller & Weber, Insurance & Salaries – Marshall & Weber, Public Safety – Newton & Wagner, Library – Moeller & Marshall, Nuisance – Newton & Marshall.

Motion by Moeller, Second by Marshall to appoint Rebecca Schau – City Clerk, Amber Roberts – Deputy Clerk & Public Works Director – Todd Herdrich, all ayes.

Motion by Moeller, second by Marshall to set public hearing date regarding FY2025 Property Tax for February 12th 2024 @ 7:30pm, all ayes.

Public Hearing to amend FY24 budget – no written or oral comments.

Motion by Moeller, second by Wagner to approve Resolution No 2024-02 approval of FY24 budget amendment, RCV all ayes.

Motion by Moeller, second by Marshall to approve Resolution No 2024-03 amending Resolution No 2023-07 the transfer of funds for FY24, RCV all ayes

Motion by Moeller, second by Wagner denying the removal of trash charge/service @ 422 S Main St, all ayes.

Police Report – There were 41 calls for service, 15 traffic stops. 21 building checks were done during the day & night time hours.

Water/Sewer Superintendent Report – update on pump work @ lift station.

Clerk Report – rcvd quote from Verkada to replace cameras in interview room as well as conference room. Council asked clerk to get quote to replace all twelve cameras together.

There being no other business to come before the Council, motion by Moeller, second by Marshall, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $26,787.84 Capital Equipment Reserve $0 Road Use Tax $10,659.23 Employee Benefit $1,470.09 Local Option Sales Tax $10,637.02 Debit Service $2,837.28 Rathbun $0 ARPA $0 Water $21,044.75 Water Sinking USDA $1,816.00 Sewer $27,821.95 Sewer Sinking $27,692.45. **Summary of All Disbursements:** General $36,105.92 Capital Equipment Reserve $0 Road Use Tax $2,848.65 Employee Benefit $1,776.49 Local Option Sales Tax $3,870.00 Debit Service $6,667.50 Capital Project Fund $0 Rathbun -$1816.00 ARPA $0 Water $16,739.14 Water Sinking $1,816.00 Sewer $39,264.15 Sewer Sinking $0.

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| DONNELLSON TIRE & SERVICE | Service on Dodge Ram | 111.00 |
| AFLAC | Insurance | 80.76 |
| MASTERCARD | Misc Supplies | 488.06 |
| WINDSTREAM | Phone/Internet | 394.16 |
| ALLIANT ENERGY | Electric | 5,346.38 |
| GRRWA | Sanitation | 953.00 |
| FRENCH-RENEKER-ASSOCIATES | Engineering Fees | 491.00 |
| MID AMERICAN ENERGY | 802 Pershing Ave | 231.92 |
| EFTPS | FED/FICA TAXES | 4,973.85 |
| IPERS | IPERS-REGULAR | 2,800.85 |
| TODD HERDRICH | Todd Cell Phone | 50.00 |
| DONNELLSON LUMBER CO | Cable Ties | 13.98 |
| DAILY DEMOCRAT | PROCEEDINGS | 247.56 |
| TREASURER, STATE OF IOWA | STATE TAXES | 1,789.60 |
| IOWA DNR | WWT Certification | 80.00 |
| DONNELLSON FIRE ASSN | Levy to Fire Dept | 6,100.81 |
| IOWA PUMP WORKS, INC. | Sewer | 5,661.00 |
| CITY OF WEST POINT | Chiefs Fuel/Wages | 3,315.73 |
| KEMPKERS TRUE VALUE | Postage/Repairs | 106.78 |
| WEX BANK | Fuel | 382.89 |
| VERIZON | Data | 120.03 |
| USPS | waterbill postage, stamps | 391.80 |
| MICROBAC LABORATORIES | testing | 15.00 |
| IOWA ONE CALL | Emails | 25.20 |
| IOWA DEPARTMENT OF REVENE | Sales & Use Tax | 261.08 |
| IOWA DEPARTMENT OF REVENE | Water Excise Tax | 1,075.21 |
| RATHBUN REGIONAL WATER | Bulk Water | 5,404.80 |
| KOHLMORGAN HAULING | City Pickup | 5,440.00 |
| LYNCH DALLAS, P.C. | Legal | 7,062.50 |
| BAKER & TAYLOR | Books | 33.06 |
| FRANK MILLARD & CO | Waste Water | 959.44 |
| RSM US LLP | Subscription | 44.00 |
| ACCESS | Copies | 127.44 |
| VERTICAL COMMUNICATIONS | Fax Services | 56.74 |
| GREAT WESTERN SUPPLY CO | towels | 74.85 |
| ION ENVIRONMENTAL SOLUT | Testing | 409.00 |
| COUNTRY LIVING | Magazine | 37.42 |
| SILVERSMITH DATA | Data Plan/Support | 1,600.00 |
| EXCEL IT SERVICES | Cloud Service | 47.46 |
| T-MOBILE | Chief Cell | 120.10 |
| BIBLIONIX | Apollo | 3,050.00 |
| MIDWEST LIVING | Magazine | 30.00 |
| OUR IOWA | Magazine | 39.98 |
| HYDRO-VIEW MIDWEST | Sewer Repair | 4,060.00 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 16,077.83 |
|  | CLAIMS TOTAL | 80,182.27 |