

Regular Meeting Minutes

Monday July 13th, 2026

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Pro Tem Bill Dahms, with Council Members, Keefe, Marshall & Young present. Wagner & Krehbiel were absent. City staff were City Clerk Rebecca Schau, Librarian Sunny Robbins, Public Works Superintendent Todd Herdrich. Others in attendance were Stephen Pedrick, Nadine Allen, Jane Duke, & Miriam Karaff.

Motion by Keefe second by Young to approve the agenda: all ayes.

Resident addressed the council regarding the sump pumps found to be in the sewer.

Motion by Young, second by Keefe to approve the consent agenda: all ayes.

- a. Approval of the minutes of the June 2026 meetings.
- b. Approval of June 2026 financial reports.
- c. Approval of June 2026 disbursements and July 2026 bills to be allowed.
- d. Approval of Class C Retail Alcohol License for R&T Stumble Inn

Stephen Pedrick with French Reneker provided an updated sketch and cost estimates for Phase I of a possible subdivision on the west side of town. Looking at the possibility of holding a town wide meeting to discuss. TIF projections were also prepared by Zach James with SEIRP. Council asked that Zach attend a meeting to better explain the TIF projections.

Council spoke with Stephen Pedrick regarding coming up with a plan to start constructing ditches to help with water flow through town. The council committee will meet with Public Works Director Todd Herdrich & Stephen Pedrick to discuss it in more detail.

Motion by Marshall, second by Young to disapprove reimbursing property owner at 315 Maple St \$2,792.20 for sewer repairs: all ayes.

Motion by Young, second by Keefe to set the date for Public Hearing to update the water, sewer & garbage ordinances to August 10th 2026 @ 6:30pm to be held at Donnellson City Hall: all ayes.

Motion by Young, second by Marshall to approve the updated employee personnel policy changes: all ayes

Motion by Young, second by Marshall reviewed Accountant Report on FY25 Annual Exam: all ayes.

Motion by Keefe, second by Young to approve the Street Financial Report FY26: all ayes.

Motion by Keefe, second by Marshall to approve the Debit Obligation Report: all ayes.

Motion by Keefe, second by Dahms to table the 28E Agreement with Donnellson Fire pending attorney review: all ayes.

Mayor Pro Tem read Proclamation recognizing the 100th Anniversary of Camp Eastman.

Motion by Keefe, second by Young to get city email addresses for mayor and council: all ayes.

Motion by Keefe, second by Marshall to table contract for accountant services from Ted Wiegand for FY27, FY28 & FY29 to put out request for proposal: all ayes.

Clerk to work with Keefe & Dahms to revise resolution for a policy on use of public funds for community events etc.

Motion by Keefe, second by Young to approve the purchase of Cyberpower PFC Sineware UPS system: all ayes.

Motion by Marshall, second by Young to table discussion of crosswalks at 4 way stop & in front of library until August meeting: all ayes.

Herdrich to speak with IDOT regarding the possibility of flashing lights or extra signage at 4 way stop to warn drivers of upcoming stop signs.

Water/Sewer Superintendent Report – needing to replace a curb stop for a water service, waiting on locates. Had a water main break on Park St near the intersection of Elm St. Herdrich to contact the city engineer to see about replacing the water main in that block.

City Clerk Report – new accounting system is up and running, worked with the auditor to ensure beginning balances in the new system were accurate.

There being no other business to come before the Council, motion by Keefe, second by Marshall, Mayor Pro Tem declared the meeting adjourned: all ayes.

_____, Bill Dahms, Mayor Pro Tem

Attest: _____, Rebecca Schau, City Clerk

Summary of All Receipts: General \$17,169.57 Capital Equipment Reserve \$0 Road Use Tax \$27,853.70 Employee Benefit \$820.66 Local Option Sales Tax \$18,713.75 Debit Service \$630.98 Rathbun \$0 ARPA \$0 Water \$15,878.39 Water Sinking

USDA \$1,816 Sewer \$70,688.75 Sewer Sinking \$0. **Summary of All Disbursements:** General \$32,767.81 Capital Equipment Reserve \$0 Road Use Tax \$5,051.82 Employee Benefit \$977.66 Local Option Sales Tax \$0 Debit Service \$0 Capital Project Fund \$0 Rathbun \$0 ARPA \$0 Water \$12,910.74 Water Sinking \$1,816 Sewer \$9,026.18 Sewer Sinking \$0.

Vendor	Amount	Reason
ALLIANT ENERGY	\$5,045.19	ELECTRIC
MIDAMERICAN ENERGY	\$79.49	GAS
RATHBUN REGIONAL WATER ASSOC	\$6,019.20	BULK WATER
IOWA DEPARTMENT OF REVENUE	\$1,194.95	WATER EXCISE TAX
IOWA DEPARTMENT OF REVENUE	\$247.86	SEWER TAX
UNITI SOLUTIONS SERVICES	\$333.86	INTERNET
MASTERCARD	\$164.67	MISC SUPPLIES
VERIZON	\$80.02	DATA
USDA RURAL DEVELOPMENT	\$1,816.00	LOAN PAYMENT
TMOBILE	\$176.56	CELLPHONE
AFLAC	\$206.36	aflac
EFTPS	\$2,789.93	Vendor Liability
ALISHA DAVIDSON	\$250.00	ALLOWANCE
BTNCO, LLC DBA EXCITE CONSULTI	\$302.00	IT SERVICES
CESSFORD CONSTRUCTION COMPANY	\$2,347.73	PATCH MIX
COMMERCIAL CONTRACTING SERVICE	\$1,500.00	STREET SWEEPER
DAILY DEMOCRAT	\$619.80	PROCEEDINGS
DONNELSON FIRE DEPARTMENT	\$7,184.72	LEVY FOR FIRE
DONNELSON LUMBER COMPANY	\$837.65	SUPPLIES FOR KIOSK SIGNS @ TRAIL
GREAT RIVER REGIONAL WASTE	\$953.00	LANDFILL FEE
GREEN ACRES POOL	\$1,000.00	POOL SUPPORT
HUFFMANS FARM & HOME	\$318.53	MISC SUPPLIES
INTERSTATE ALL BATTERY CENTER	\$60.90	BATTERIES
ION ENVIROMENTAL SPECIALIST	\$721.00	TESTING
IOWA DNR	\$95.27	DUES
IOWA LEAGUE OF CITIES	\$943.00	DUES
KEMPKERS TRUE VALUE HARDWARE	\$14.12	UPS CHARGES
LANE JOHNSTON	\$17.10	REIMB PARTS
LYNCH DALLAS LEGAL	\$605.00	LEGAL
MACQUEEN	\$3,684.00	GETAC LICENSE RENEWAL
MARC	\$215.11	DRAIN OPENER
MCFARLAND SWAN OFFICE CITY	\$352.08	OFFICE SUPPLIES
MICROBAC LABORATORIES, INC.	\$19.50	TESTING
MT HAMILL ELEVATOR & LUMBER	\$269.44	ROUNDUP
PHILP INSURANCE AGENCY	\$575.00	WORK COMP PREMIUM INCREASE
PLAY-PRO RECREATION	\$325.00	TOT SEATS
REBECCA SCHAU	\$250.00	ALLOWANCE
SEIRPC	\$1,053.00	DUES
SINCLAIR TRACTOR	\$133.64	BELT/FILTER MOWER
SOUTHEAST IOWA SEWER SERVICES	\$441.38	JET FLOOR DRAINS IN SHOP
SUNNY ROBBINS	\$250.00	ALLOWANCE
TED M WIEGAND, CPA	\$5,358.94	
TODD HERDRICH	\$300.00	CELLPHONE REIMB
VERTICAL COMMUNICATIONS, INC	\$58.20	CITY PHONE
VIKING AGGREGATES	\$158.04	SAND
GROSS PAYROLL	\$14,033.07	PAYROLL
TOTAL	\$63,400.31	

