Regular Meeting Minutes

Monday July 14th, 2025

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Brian Moeller, with Council Members Wagner, Keefe & Benner present. Marshall & Newton were absent. City staff were City Clerk Rebecca Schau, Librarian Sunny Robbins, Public Works Director Todd Herdrich & Police Chief Brad Roberts. Others in attendance were Karen Goettsch, Kim Kent, Bill Dains, Linda Dains & Nadine Allen.

Motion by Wagner second by Benner to approve the agenda: all ayes.

Citizen comments – Citizen inquired about her sewer line that the neighbors line ties into. Concerned that they would be digging up her yard to fix. City informed her the other line would be disconnected from hers so there would be no digging in her yard. Another citizen asked about dust control on Mill St near the elevator.

Motion by Wagner, second by Keefe to approve the consent agenda: all ayes.

1. Approval of the minutes of the June ‘25 meetings.
2. Approval of June 25’ financial reports.
3. Approval of June ’25 disbursements and July ‘25 bills to be allowed.
4. Approval of Building Permit for 504 University to construct new garage.
5. Approval of Class E Retail Alcohol License for Caseys General Store 201 Madison Ave.

Citizen notified council that he had contacted the IDALS pesticide investigator regarding the grass dying next to his property. Citizen had concern with semi truck traffic on East St & Chestnut, citizen is to contact dispatch when it is happening so police can respond. The city will also be replacing a sign along that route to detour semi traffic. Citizen asked to have gravel placed between sidewalk & street where they park cars, due to the cars tearing up the grass & causing the mud hole the city will not be responsible to add gravel. Citizen inquired about adding concrete tee pads at the disc gold course at Westview Park, the city will look into grants and cost of the project.

Public Hearing was held regarding the proposal to sell real property locally known as 202 Burlington St to the winning bidder, No written or oral comments.

Sealed bids were opened with the following results: Brice Dobson $2,750 & Steven Hodson $2,500.

Motion by Keefe second by Benner to approve Resolution No 2025-14 A Resolution awarding bid and authorizing sale of 202 Burlington St to Brice Dobson in the amount of $2,750: RCV All Ayes.

Motion by Keefe, second by Wagner to Approve the Second Reading of an Ordinance Amending The Code of Ordinances of the City of Donnellson, Iowa, By Amending Provisions Pertaining to Fireworks: RCV All Ayes.

Motion by Keefe, second by Wagner to Waive the Third Reading of an Ordinance Amending The Code of Ordinances of the City of Donnellson, Iowa, By Amending Provisions Pertaining to Fireworks: RCV All Ayes.

ORDINANCE NO. 201 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DONNELLSON, IOWA, BY AMENDING THE USE OF CONSUMER FIREWORKS. Be it Enacted by the City Council of The City of Donnellson, Iowa: SECTION 1: SECTION MODIFIED. SECTION 41.14.3 is hereby amended to update the use of consumer fireworks. SECTION 2: SECTION 41.14.3 shall now read, in its entirety, as follows: 41.14.3 Consumer Fireworks. A. It is unlawful for any person to use or explode consumer fireworks on any day other than July 3rd, July 4th and December 31st in accordance with Code of Iowa, Section 727.2 Subsection 4. B. It is unlawful for any person to use or explode consumer fireworks at times other than between the hours of 9am and 12:30am on the immediately following day. SECTION 3: If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional. SECTION 4: This ordinance shall take effect after its final passage, approved and publication as provided by law.

Smoke testing results were reviewed; there were 7 defects found on residents’ properties. Letters will be mailed to the owner of the properties to fix the defects.

Motion by Wagner second by Benner to approve the updated risk and resilience assessment and emergency response plan: all ayes.

Nuisance properties were reviewed. 407 Dewey has been awarded to the City of Donnellson, it will be placed for sale by sealed bids.

Motion by Benner second by Keefe to approve bid from Jerod Woolverton to fix landscaping at Westview Park: all ayes.

Police Report – There were 55 calls for service, 18 traffic stops w/ 3 citations.

Water/Sewer Superintendent Report – Old water line at N Oak & Garden St will be dug up and capped.

City Clerk Report – Due to the recent storm the roof at city hall sustained some damage. A contractor looked at the roof and determined the majority of the roof is still in good shape but 5-10 shingles will need replaced.

There being no other business to come before the Council, motion by Keefe, second by Benner, Mayor Moeller declared the meeting adjourned: all ayes.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Brian Moeller, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Rebecca Schau, City Clerk

**Summary of All Receipts:** General $36,228.09 Capital Equipment Reserve $0 Road Use Tax $13,840.64 Employee Benefit $1,776.52 Local Option Sales Tax $30,365.85 Debit Service $6716.42 Rathbun $0 ARPA $0 Water $34,775.88 Water Sinking USDA $1,816 Sewer $36,420.25 Sewer Sinking $145,683.25. **Summary of All Disbursements:** General $101,920.79 Capital Equipment Reserve $0 Road Use Tax $(617.54) Employee Benefit $1735.50 Local Option Sales Tax $18,214.00 Debit Service $12,000 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $26,349.21 Water Sinking $1816 Sewer $161,833.54 Sewer Sinking $145,683.25.

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| **Claims Report** | **07/01/2025 To 07/14/2025** |   |
| **Vendor Name** | **References** | **Amount** |
| AFLAC | AFLAC | $133.96  |
| ALISHA DAVIDSON | ALLOWANCE | $250.00  |
| ALLIANT ENERGY | 800 PETERIE-JUNE/JUL | $7,252.80  |
| ARMSTRONG TRACTOR LLC | GENERATOR  | $933.50  |
| BTNCO, LLC DBA EXCITE CONSULTI | MONTHLY BILLING JULY  | $143.00  |
| CITY OF WEST POINT | POLICE EXPENSES  | $3,448.53  |
| COMMERCIAL CONTRACTING | STREET SWEEPER  | $1,500.00  |
| DAILY DEMOCRAT | ADVERTISEMENT  | $497.04  |
| DONNELLSON FIRE ASSN | LEVY | $6,785.39  |
| DONNELLSON LUMBER CO | ELECTRICAL TAPE  | $3.78  |
| EFTPS | Payroll Run | $2,715.77  |
| FRENCH-RENEKER-ASSOCIATES | SEWER SMOKING  | $5,760.00  |
| GREEN ACRES CLUB | POOL SUPPORT  | $1,000.00  |
| GRRWA | LANDFILL | $953.00  |
| ION ENVIRONMENTAL SOLUTIONS | LAB SERVICES  | $434.50  |
| IOWA DEPARTMENT OF REVENUE | FILLING PEROID JUNE 30 2025 | $1,373.83  |
| IOWA DNR | DUES | $96.21  |
| IOWA LEAGUE OF CITIES | MEMBERSHIP DUES  | $920.00  |
| IOWA ONE CALL | ONE CALL | $45.90  |
| IPERS | Payroll Run | $1,525.50  |
| KEMPKERS TRUE VALUE | SHIPPING  | $13.17  |
| KOHLMORGAN HAULING | GARBAGE HAULING -JUNE  | $5,440.00  |
| LITHO SPECIALISTS | LASER BILLS | $430.00  |
| LYNCH DALLAS, P.C. | NUISANCE | $1,836.49  |
| MASTERCARD | MISC SUPPLIES  | $854.04  |
| MCFARLAND - SWAN OFFICE CITY | OFFICE SUPPLIES  | $107.45  |
| MIDAMERICAN ENERGY | 411 N MAIN  | $79.86  |
| RATHBUN REGIONAL WATER | Jun-25 | $5,769.60  |
| REBECCA SCHAU | ALLOWANCE  | $250.00  |
| RSM US PRODUCT SALES | APRIL/MAY 2025 CSP  | $185.00  |
| SHIELD TECHNOLOGY CORP | SHIELDWARE RMS SOFTWARE  | $500.00  |
| SINCLAIR TRACTOR | MOWER -MISC | $117.04  |
| SUNNY ROBBINS | ALLOWANCE | $250.00  |
| T-MOBILE | MAY 16-JUNE-15 2025 | $119.94  |
| TODD HERDRICH | ALLOWANCE | $300.00  |
| USDA RURAL DEVELOPMENT | LOAN PAYMENT | $1,816.00  |
| VERIZON BUSINESS | RESERVE  | $80.02  |
| VERTICAL COMMUNICATIONS | PHONE SERVICE | $57.33  |
| WEX BANK | FUEL | $728.76  |
| WINDSTREAM | LIBRARY-JUNE | $46.33  |
| PAYROLL | JULY  | $10,375.38  |
| **Total** |  | **$65,012.08**  |