

Special Meeting Minutes

Monday June 29th, 2026

7PM, City Hall

The special meeting of the Donnellson City Council was called to order by Mayor Willis Krehbiel, with Council Members, Keefe, Marshall, Young & Dahms present. Wagner was absent. City staff were City Clerk Rebecca Schau.

Keefe asked that council comments be added to the agenda

Motion by Dahms second by Keefe to approve the amended agenda: all ayes

Motion by Young, second by Keefe to approve fiscal year end 2026 bills: all ayes

Motion by Young, second by Marshall to approve the hiring of Lane Johnston, Public Works @ \$24 and hour: all ayes

Motion by Marshall, second by Young to approve the hiring of James Carle, Police Chief @ a salary of \$75,000 per year: all ayes

Motion by Marshall, second by Young to approve three weeks of vacation for the police chief: all ayes

Motion by Marshall, second by Young to approve Resolution No 2026-08 A Resolution approving salaries and wages for city employees for FY2026-2027: Keefe abstained, all others ayes

Todd Herdrich, Street/Water/Wastewater Superintendent \$73,213, Lane Johnston, Public Works \$24 per hr, David Ellingboe, Seasonal Mowing \$12 per hr, Jack Benner, Seasonal Mowing \$12 per hr, Rebecca Schau, City Clerk \$56,000, Alisha Davidson, Deputy Clerk \$21.05 per hr, James Carle, Police Chief \$75,000, Reserve Police Officers \$23 per hr, Sunny Robbins, Librarian \$23.03 per hr, Elaine Overton, Assistant Librarian \$16.56 per hr, Toni Peterson, library clerk \$14.73, Rosemary Keefe, library clerk \$13.68

Motion by Young, second by Keefe Approving Banyon Data Direct Pay Module/Support: all ayes

Set July 6th 6pm to hold a workshop to revise the personnel policy & water/sewer/garbage ordinances.

Keefe advised that a property owner had contacted him regarding a sewer issue, it was decided to put it on the agenda of the Julys monthly meeting.

There being no other business to come before the Council, motion by Marshall, second by Keefe, Mayor Krehbiel declared the meeting adjourned: all ayes.

_____, Willis Krehbiel, Mayor

Attest: _____, Rebecca Schau, City Clerk

Vendor Name	References	Invoice Amount
ABSOLUTE SCIENCE	LC-PR	\$375.00
AUDITOR OF STATE	Filing fee	\$175.00
CESSFORD CONSTRUCTION CO	ROCK	\$1,031.72
CULLEN CONSTRUCTION CO	5-28-26 INSTALLING MANHOLE	\$3,639.45
DAILY DEMOCRAT	May-26	\$314.19
DIANE KRUSE	REIMB	\$15.62
EFTPS	Payroll Run	\$2,558.76
EXCEL IT SERVICES	LC-TEC	\$90.00
INGRAM Library Services	BOOKS	\$1,380.93
ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	\$468.00
IPERS	Payroll Run	\$3,170.03
JOHN HUNOLD	REIMB	\$75.00
JUSTIN SCHAU	LABOR FOR SIGNS	\$750.00
KROGMEIER HAULING	ROCK HAULING	\$432.76
MIDWEST TAPE,LLC	DIGITAL	\$58.09
MUNICIPAL SUPPLY	supplies	\$2,751.93
TREASURER, STATE OF IOWA	Payroll Run	\$1,803.63
USA BLUE BOOK	SUPPLIES	\$3,898.73

USPS	postage/stamps	\$604.81
Wellmark Blue Cross Blue Shiel	EMPLOYEE HEALTH	\$1,513.64
Payroll	Payroll Run	\$7,308.31
Report Total		\$32,415.60

Hearing of Donnellson City Council
Regarding utility account for 715 N Main St
Monday, June 29th 2026
7:30pm, City Hall

Mayor called the hearing to order. City clerk gave a synopsis of the past two & a half years of billing vs payments. Clerk had calculated the billing by hand and compared it to the payments received. At the end of March 2026 property owner had a credit of -94.41. April bill was \$160.49 – credit of \$94.41 = \$66.08. Due to the issue we have had with the accounting software the mayor made the decision to write off the remaining \$66.08. Mays bill is outstanding at \$191.32. Property owner spoke and claimed the city owed her \$483.00 for payments not posted to her account. The council asked her to provide proof of payment from her financial institute which she was unable to provide. What appears in the software to be payments are balance adjustments. Motion by Keefe, second by Dahms to waive the \$10.72 late fee for May 2026, leaving a balance of 180.60. Property owner was given until Friday July 3rd at noon to pay the remaining balance in full: all ayes. There being no other business to come before the Council, motion by Keefe, second by Marshall, Mayor Krehbiel declared the hearing adjourned: all ayes.