Regular Meeting

Monday June 6th, 2022

7:00PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor D. Ellingboe, with Council Members Weber, Moeller, Newton, Marshall & Estrada present.

Motion by Moeller, second by Estrada to approve the agenda: all ayes.

Citizen comments – None.

Motion by Newton, second by Weber to approve the minutes of the May ‘22 meeting: all ayes.

Motion by Marshall, second by Estrada to approve the May ’22 financial reports: all ayes.

Motion by Weber, second by Estrada to approve the May ‘22 disbursements and June ’22 bills to be allowed: all ayes.

Motion by Estrada, second by Newton to approve Cigarette & Tobacco Permits for Green Acres, Dollar General & Caseys: all ayes.

Motion by Marshall, second by Weber to approve 5 day Class C Liquor License with Sunday Sales and Outdoor Service for Green Acres: all ayes.

Motion by Estrada, second by Weber to approve the building permit for Jerad Alvis 110 S Oak St for covered porch: all ayes.

The State Historical Society of Iowa declared the Donnellson Railroad Depot as eligible to be nominated to be listed on the National Register of Historic Places. Next the city will reach out to local historical societies to be nominated.

Upcoming Events – City Wide Yard Sales June 18th & Tunnels to Towers 5K Run / Walk and Parade July 4th.

Motion by Estrada, second by Newton to set July 5th 2022 at 7pm for a public hearing to move monthly council meetings to the second Monday of the month at 7:30pm: all ayes.

Motion by Marshall, second by Newton to approve Resolution No 2022-10 A resolution approving 28E Agreement between the City of Donnellson, Iowa, and the City of West Point, Iowa, for law enforcement services: RCV all ayes.

Jarred Lassiter with SEIRP gave an update on the trail extension project at Westview Park, updated cost of phase 1 is $187,000. The city has received a grant in the amount of $85,000 from Wellmark. Other grants being applied for are the DOT’s State Recreational Trails Program as well as the REAP grant.

Motion by Moeller, second by Estrada to approve Resolution No 2022-11 A resolution authorizing the filing of an application for the Iowa Department of Transportations State Recreational Trails Program for construction of the Westview Park trail phase 1: RCV all ayes.

Public Hearing to Amend Budget FY2022 #2 – No written or oral comments.

Motion by Moeller, second by Estrada to approve Resolution No 2022-12 a resolution to amend budget FY2022 #2: RCV all ayes.

Motion by Moeller, second by Newton to approve Resolution No 2022-13 A resolution setting salaries for FY2022-23: RCV all ayes.

Motion by Newton, second by Estrada approving water & sewer connection at 303 Chestnut St in Donnellson: all ayes.

Motion by Estrada, second by Marshall to approve the purchase of a new sharp printer: all ayes.

July 4th council meeting has been rescheduled until July 5th at 7pm.

June 28th @ 6pm there will be a special meeting held at the Donnellson City Office Building for end of fiscal year approvals.

Police Report - There were 65 calls for service in May 17 traffic stops and 39 building checks.

Water/Sewer Superintendent Report – Central Tank Coating is painting the water tower inside & out.

Clerk Report - The City of Donnellson has created a new website which allows residents to sign up for notifications, go to donnellsoniowa.org and click on subscribe to receive the latest news.

There being no other business to come before the Council, motion by Moeller, second by Estrada, Mayor Ellingboe declared the meeting adjourned: all ayes.

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Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $46,628.86 Capital Equipment Reserve $0 Road Use Tax $5,082.44 Employee Benefit $2,575.77 Local Option Sales Tax $9,613.02 Debit Service $42,067.96 Rathbun $0 ARPA $0 Water $21,582.26 Water Sinking USDA $1,816.00 Sewer $27,870.00 Sewer Sinking $142,296.00. **Summary of All Disbursements:** General $29,966.11 Capital Equipment Reserve $0 Road Use Tax $5,064.26 Employee Benefit $1,579.30 Local Option Sales Tax $7,251.00 Debit Service $38,009.46 Capital Project Fund $0 Rathbun $0 ARPA $756.88 Water $47,604.70 Water Sinking $1,816.00 Sewer $153,190.14 Sewer Sinking $142,296.00

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| DONNELLSON TIRE & SERVICE | Battery/Service | 184.65 |
| U S CELLULAR | Cellphone | 217.62 |
| AFLAC | Aflac | 161.52 |
| MASTERCARD | Misc Supplies | 2,500.00 |
| WINDSTREAM | Phone/Internet - Water/City/Library | 403.96 |
| ALLIANT ENERGY | Street Lights | 5,640.79 |
| GRRWA | Landfill | 756.00 |
| MCFARLAND SUPPLY | Office/Library Supplies | 907.87 |
| CITY OF FT MADISON | Testing | 480.00 |
| MID AMERICAN ENERGY | Gas | 123.19 |
| KIRCHNER TRUCKING | Hauling | 290.00 |
| EFTPS | FED/FICA TAXES | 3,444.69 |
| IPERS | IPERS-REGULAR | 2,441.88 |
| TODD HERDRICH | Reimbursement for cellphone | 50.00 |
| REBECCA SCHAU | Reimburse Postage | 36.90 |
| JULY 4TH PARADE COMMITTEE | Parade Support | 250.00 |
| GREEN ACRES CLUB | Pool Support | 1,000.00 |
| DONNELLSON LUMBER CO | Materials | 70.31 |
| DAILY DEMOCRAT | PROCEEDINGS | 327.33 |
| PILOT GROVE SAVINGS BANK | GO Bond Payment | 29,275.01 |
| PILOT GROVE SAVINGS BANK | 20 Chevy Payment | 8,734.45 |
| MT. HAMILL ELEVATOR | Seed | 76.50 |
| HUFFMAN'S FARM AND HOME | Cultivator Tiller with Grip/Shipping | 99.96 |
| SHIELD TECHNOLOGY CORP | Shieldware Software | 500.00 |
| IOWA FINANCE AUTHORITY | C0434R loan payment | 14,345.00 |
| IOWA FINANCE AUTHORITY | C0518R-WRR loan payment | 127,951.00 |
| T.H.E. COMPANY | Oil/Filter/Blades | 85.70 |
| CITY OF WEST POINT | Chiefs Fuel/Wages | 3,219.21 |
| WEX BANK | Fuel | 1,280.34 |
| VERIZON | Data Plan - Reserves | 40.01 |
| SIMMERING-CORY & IOWA COD | Code Revision | 76.00 |
| DAWN SCHAU | Meeting Supplies | 46.09 |
| USPS | water bill postage/stamps | 320.40 |
| KEYSTONE LABORATORIES | Testing | 13.75 |
| RATHBUN REGIONAL WATER | Bulk Water | 6,915.00 |
| USDA RURAL DEVELOPMENT | USDA Loan Payment | 1,816.00 |
| KOHLMORGAN HAULING | Trash Hauling | 4,335.00 |
| LYNCH DALLAS, P.C. | Legal Fees | 17.00 |
| FEHSEKE & GRAY | Legal Fees | 70.00 |
| CAPITAL ONE | Library Supplies | 101.14 |
| INGRAM | Library Books | 828.35 |
| DEMCO | Library Supplies | 273.84 |
| RSM US LLP | IT Service | 1,140.01 |
| ACCESS | Printer Contract | 83.15 |
| VERTICAL COMMUNICATIONS | Phone - City | 43.82 |
| GREAT WESTERN SUPPLY CO | Library Supplies | 122.86 |
| NICOLE MOFFETT SEWING INC | Tent for Library | 165.00 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 13,260.76 |
|   | CLAIMS TOTAL | 234,522.06 |