A work session was held October 9th 2023 @ 6:30pm to create the City Council Rules of Procedure.

Regular Meeting

Monday October 9th, 2023

7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Marshall, Weber & Estrada present, Newton was absent.

Motion by Marshall, second by Weber to approve the agenda: all ayes.

Citizen comments – Citizen commented on ongoing insurance claim.

Motion by Moeller, second by Marshall to approve the minutes of the September ‘23 meeting: all ayes.

Motion by Weber, second by Estrada to approve the September ’23 financial reports: all ayes.

Motion by Marshall, second by Estrada to approve the September ‘23 disbursements and October ’23 bills to be allowed: all ayes.

Motion by Moeller, second by Marshall to approve revised sidewalk permit/grant @ 121 Chestnut, homeowner must replace sidewalk along Chestnut all the way to Todd St, all ayes.

Motion by Moeller, second by Marshall to approve building permit @ 606 Pershing to construct garage, all ayes.

Motion by Moeller, second by Estrada to set public hearing for November 13th 2023 @ 7:30pm to adopt Donnellson Comprehensive Plan, all ayes.

Motion by Marshall, second by Estrada to set public hearing for November 13th 2023 @ 7:30pm to amend Ordinance 17.04 revising regular council meeting date & time to the second Monday of the month @ 7:30pm, all ayes.

Motion by Moeller, second by Estrada to approve Annual Financial Report FY2023, all ayes.

Motion by Marshall, second by Weber to approve Blue Top Excavating Pay Estimate #1 for trail project @ Westview Park, all ayes.

Motion by Marshall, second by Weber authorizing the city clerk to place $200,000 from general checking into a CD @ Pilot Grove Savings Bank for 15 month with an interest rate of 5%, all ayes.

Motion by Weber, second by Estrada authorizing Rebecca Schau, city clerk & Dave Ellingboe, mayor to be the authorized personnel on the City CD’s. Also authorizing Rebecca Schau, city clerk & Sunny Robbins, librarian to be the authorized personnel on the library CD’s, all ayes.

City of Donnellson Trick or Treat will be held Tuesday October 31st from 5-8pm.

Police Report – There were 25 calls for service, 4 traffic stops. 24 building checks were done during the day & night time hours. A speed trailer was placed along East St for one week, results showed 2017 vehicles with an average speed of 27.8 mph (posted speed is 25mph). Police have taken complaints of boom truck sitting along Mill St in city ROW not moving, council asked that owner be notified and advised that vehicle cannot sit in one spot longer than 48 hours. Police were also asked to have a no U turn sign posted by the elevator scale along Mill St. Vehicles are not making a U turn they are turning off private property onto the city street. The elevator will be asked to have vehicles existing the scales to turn the opposite way as not to cause going onto the neighboring property. Council asked that 25mph signs be posted on East St as well as State St.

Water/Sewer Superintendent Report – Water Mains were flushed with no issues being found.

Clerk Report – Volunteers are needing to help pass out candy at the Lee County Crime stoppers Trick or Treat October 21st @ Lee County Fairgrounds.

There being no other business to come before the Council, motion by Moeller, second by Marshall, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $20,711.80 Capital Equipment Reserve $0 Road Use Tax $13,826.86 Employee Benefit $911.20 Local Option Sales Tax $9,719.43 Debit Service $1,758.60 Rathbun $0 ARPA $0 Water $23,466.12 Water Sinking USDA $1,816.00 Sewer $29,193.31 Sewer Sinking $0. **Summary of All Disbursements:** General $32,096.78 Capital Equipment Reserve $0 Road Use Tax $4,416.31 Employee Benefit $2,231.16 Local Option Sales Tax $78.94 Debit Service $0 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $16,936.59 Water Sinking $1,816.00 Sewer $12,027.99 Sewer Sinking $0.

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| AFLAC | Todd and Dave | 80.76 |
| WINDSTREAM | Phone/Internet | 392.12 |
| ALLIANT ENERGY | Electric | 5,998.52 |
| FRENCH-RENEKER-ASSOCIATES | Engineering | 1,043.14 |
| MID AMERICAN ENERGY | Gas | 63.06 |
| EFTPS | FED/FICA TAXES | 5,798.46 |
| IPERS | IPERS-REGULAR | 3,870.75 |
| DONNELLSON LUMBER CO | Other Supplies | 59.73 |
| DAILY DEMOCRAT | Yearly Renewal | 145.00 |
| TREASURER, STATE OF IOWA | STATE TAXES | 1,880.94 |
| ARMSTRONG TRACTOR LLC | Misc Supplies | 54.87 |
| CESSFORD CONSTRUCTION CO | Mod Rock | 1,174.71 |
| CITY OF WEST POINT | Fuel | 90.55 |
| BRAD ROBERTS | Reimbursement Postal | 4.85 |
| KEMPKERS TRUE VALUE | UPS | 33.26 |
| WEX BANK | Fuel | 684.69 |
| VERIZON | Data | 40.01 |
| INTERSTATE ALL BATTERY | Batteries | 40.00 |
| USPS | water bill postage | 186.15 |
| MICROBAC LABORATORIES | Water Testing | 305.00 |
| IOWA ONE CALL | One Calls | 19.80 |
| IOWA DEPARTMENT OF REVENE | Sewer Sales Tax | 254.94 |
| IOWA DEPARTMENT OF REVENE | Water Excise Tax | 1,132.71 |
| RATHBUN REGIONAL WATER | City Water | 5,152.00 |
| USDA RURAL DEVELOPMENT | Loan Payment | 1,816.00 |
| KOHLMORGAN HAULING | City Pickup | 5,440.00 |
| LYNCH DALLAS, P.C. | Nuisance | 305.00 |
| RANGER RICK | Renewal | 34.95 |
| INGRAM | Books | 474.48 |
| RSM US LLP | Network Support/Monthly Fees | 923.62 |
| PEOPLE | Subscription Renewal | 80.00 |
| ACCESS | Contract Fees | 581.81 |
| VERTICAL COMMUNICATIONS | Fax Services | 56.70 |
| ION ENVIRONMENTAL SOLUT | Testing | 661.00 |
| MOWEN CLEANING SERVICE | Flooring Restoration | 706.80 |
| OVERDRIVE | E-Book Content Fee | 485.85 |
| EXCEL IT SERVICES | Hard Drive Upgrade | 803.35 |
| FRANK DUNN | Patch Mix | 949.00 |
| JSPARKS | August Class | 250.00 |
| KROGMEIER HAULING | Hauling | 322.90 |
| T-MOBILE | Chief Phone | 120.10 |
| SIGNARAMA | Badges | 83.44 |
| TODD HERDRICH | Cellphone | 50.00 |
| DAWN SCHAU | Cleaning | 180.00 |
| CITY OF WEST POINT | Chief's Fuel | 29.62 |
| CITY OF WEST POINT | Wages | 3,284.00 |
| BLUE TOP EXCAVATING LLC | Westview Park Trail Construct | 24,666.75 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 14,995.69 |
|  | CLAIMS TOTAL | 85,807.08 |