Regular Meeting

Tuesday September 7th, 2021

7:00PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor D. Ellingboe, with Council Members Estrada, Weber, Marshall present. Moeller & Schneider were absent.

Motion by Marshall, second by Weber to approve the agenda: all ayes.

Citizen comments – citizen expressed concern regarding recycling being put in same truck as the garbage. Clerk to call Kohlmorgan.

Motion by Weber, second by Estrada to approve the minutes of the August ‘21 meetings: all ayes.

Motion by Estrada, second by Marshall to approve the August ’21 financial reports: all ayes.

Motion by Marshall, second by Weber to approve the August ‘21 disbursements and September ’21 bills to be allowed: all ayes.

Discussion was held regarding grass alleyways within city limits. Per Elaine Gray, city attorney all alleyways must remain open and free of nuisances per Iowa Code section 364.12. The city has the option to vacate an alleyway but due to city utilities the council didn’t feel that was in the best interest of the city.

Motion by Weber, second by Estrada to approve the Revised Personnel Policy Manual: all ayes.

Motion by Marshall, second by Estrada to approve Resolution No 2021-18 Resolution authorizing the filing of an application for the Iowa Department of natural resources’ resource enhancement and protection program (REAP) for construction of the Westview Park Trail, Phase 1: RCV all ayes.

Motion by Weber, second by Estrada to approve Resolution No 2021-19 approving the Fiscal Year 2021 City Street Finance Report: RCV all ayes.

Water Mains will be flushed September 27th thru October 8th.

2020 Census for Donnellson is 885 a 3% decrease from 2010. Donnellson had the least amount of decrease in Lee County.

Donnellson trick or treat will be held October 30th 5pm-8pm.

Lee County Crimestoppers will be hosting their all treats no tricks event October 29th 6-9pm at the Lee County Fairgrounds.

No Proposals were received for annual examination, clerk to reach out to State Auditor on how to proceed.

Reappointed Bill Young to Board of Adjustment

Police Report - There were 53 calls for service in August, 3 traffic stops and 35 building checks.

Public Works Report – New pumps were installed at lift station (Westwood Court/Burlington Ave).

Clerk Report – The chief and clerk worked with RSM transferring IT service. Clerk met with Douglas J. Steinmetz AIA

ALIGN Architecture & Planning at Railroad Depot to inspect property to see if eligible to put on listing of historical places in Lee County. Looking to apply for grants to make repairs to depot. Planning is continuing with SEIRP and French Reneker on Westview Trail expansion. Tree trimming along trail should start soon. Needing to order new window at Westview Park. A café is looking to open in the old gas station at 4 way stop.

There being no other business to come before the Council, Mayor Ellingboe declared the meeting adjourned.

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Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

Summary of All Receipts: General $16,163.64 Capital Equipment Reserve $0 Road Use Tax $8,472.93 Employee Benefit $0 Local Option Sales Tax $8,886.41 Debit Service $0 Rathbun $0 ARPA $63,633.11 Water $22,832.31 Water Sinking USDA $1,816.00 Sewer $28,607.36 Sewer Sinking $0.

 Summary of All Disbursements: General $35,881.87 Capital Equipment Reserve -$0 Road Use Tax $4,669.18 Employee Benefit $1,700.40 Local Option Sales Tax $12,420.00 Debit Service $0 Capital Project Fund $0 Rathbun $0 Water $11,847.07 Water Sinking $1816.00 Sewer $7,164.90 Sewer Sinking $0

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| DONNELLSON TIRE & SERV | 00 Chevy service | 48.95 |
| U S CELLULAR | cellphone | 233.21 |
| AFLAC | Aflac | 80.76 |
| MASTERCARD | Misc Supplies | 773.95 |
| WINDSTREAM | Phone/Internet | 433.22 |
| ALLIANT ENERGY | Electric  | 5,665.36 |
| GRRWA | Landfill | 378.00 |
| MCFARLAND SUPPLY | Office Supplies | 199.81 |
| DAHMS AUTOMOTIVE | 00 Chevy Repairs | 1,143.58 |
| CITY OF FT MADISON | Testing | 620.00 |
| FRENCH-RENEKER-ASSOCIATES | Westview Park Engineering Serv | 3,300.00 |
| MID AMERICAN ENERGY | Gas | 68.74 |
| KIRCHNER TRUCKING | Hauling | 205.00 |
| EFTPS | FED/FICA TAXES | 3,733.88 |
| IPERS | IPERS-REGULAR | 2,300.72 |
| TODD HERDRICH | Mileage/Cellphone Reimb | 184.40 |
| REBECCA SCHAU | Reimburse for shovel | 34.22 |
| DONNELLSON LUMBER CO | Materials | 20.89 |
| DAILY DEMOCRAT | PROCEEDINGS | 293.79 |
| ARMSTRONG TRACTOR LLC | Fuel/String | 33.67 |
| J & S ELECTRONIC BUSINESS | IT | 521.92 |
| PANTHER UNIFORMS INC | uniforms | 243.70 |
| DONNELLSON CHIROPRACTIC | Medical - Todd | 89.00 |
| HUFFMAN'S FARM AND HOME | Shipping/Supplies | 35.90 |
| CESSFORD CONSTRUCTION CO | Rock | 256.10 |
| JIM BAIER, INC. | 18 Dodge service | 130.44 |
| IOWA DNR | NPDES permit fee | 210.00 |
| IOWA PUMP WORKS, INC. | Replaced pumps | 20,560.39 |
| L.L. PELLING CO. | Sealcoating | 62,015.65 |
| SEIRPC | Urban Revitalization Plan | 1,250.00 |
| IOWA LAW ENFORCEMENT ACA | Reserve Officer Academy | 250.00 |
| CITY OF WEST POINT | Chiefs Wages & Fuel | 3,185.21 |
| WEX BANK | Fuel | 464.71 |
| VERIZON | Data | 40.01 |
| DAWN SCHAU | Cleaning | 127.50 |
| USPS | Water bill Postage | 136.08 |
| KEYSTONE LABORATORIES | Testing | 12.50 |
| IOWA ONE CALL | One Calls | 29.70 |
| LITHO SPECIALISTS | Laser Bills | 444.00 |
| RATHBUN REGIONAL WATER | Bulk Water | 6,378.00 |
| USDA RURAL DEVELOPMENT | Loan Payment | 1,816.00 |
| LYNCH DALLAS, P.C. | Attorney Fees | 870.00 |
| FEHSEKE & GRAY | Attorney Fees | 456.00 |
| CAPITAL ONE | DVDs, Cleaning Supp & Equip | 85.78 |
| BRENDA KNOX | reimburse masks/mileage | 61.23 |
| INGRAM | Books | 709.09 |
| A NEXT DEGREE COMM CO | Phone | 81.83 |
| TEE JAY CENTRAL INC | Door Repair | 372.40 |
| DEMCO | Supplies | 161.13 |
| QUILL | Supplies | 39.70 |
| WOMANS DAY | Magazine | 10.70 |
| NORMA CASE MEMORIAL FUND | Reimburse memorial money | 2,515.00 |
| MICHAEL REU AUTO BODY | 15 Chevy repairs | 2,033.84 |
| RSM US LLP | Device Management Review | 2,000.00 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 17,568.71 |
|   | CLAIMS TOTAL | 144,914.37 |